

जीसस एंड मेरी कॉलेज

दिल्ली विश्वविद्यालय

चाणक्यपुरी, नई दिल्ली-110021

रा.मू.प्र.प. द्वारा "ए+" ग्रेड मान्यता प्राप्त

Jesus and Mary College

University of Delhi

Chanakyapuri, New Delhi - 110021

Accredited by NAAC with "A+" Grade

12th December, 2024



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Minutes of the Meeting

Agenda: Meeting with all the Internal Quality Assurance Cell members from Jesus and Mary College, University of Delhi as well as external members of the IQAC.

Members Present:

1. Sr. (Dr.) Marina John, Chairperson Representative
2. Prof. Sandra Joseph, Principal, Jesus and Mary College
3. Dr. Sona V. Andrew, Coordinator, Internal Quality Assurance Cell
4. Mr. Abhinav Srivastava, Administrative Officer
5. Prof. Alka Marwaha, Member, Internal Quality Assurance Cell
6. Dr. Shirley Joseph, Member, Internal Quality Assurance Cell
7. Dr. Susan George, Member, Internal Quality Assurance Cell
8. Dr. Mahima Varma, Member, Internal Quality Assurance Cell
9. Prof. Ruby Bhardwaj, External Member, Internal Quality Assurance Cell
10. Prof. Awungshi Yaruigam, External Member, Internal Quality Assurance Cell
11. Dr. Mary Sebastian, External Member, Internal Quality Assurance Cell
12. Dr. Sufian Ahmad, External Member, Internal Quality Assurance Cell
13. Ms. Srishti Garg, External Member, Internal Quality Assurance Cell

Minutes:

1. Prof. Sandra Joseph welcomed all the members to the Internal Quality Assurance Cell (IQAC).
2. The meeting began with a formal introduction of all the members by Dr. Mahima Varma.
3. Dr. Andrew presented a PPT outlining the purpose, vision and objectives of the IQAC. She also elaborated upon the functions of the IQAC and the importance of the feedback that is collected from various stakeholders.
4. The annual process of filling and submitting the Annual Quality Assurance Report was also touched upon with respect to AQAR 2023-24.
5. The Action Plan for the academic year 2024-2025 was presented.
6. An idea for a workshop on encouraging faculty members to produce more research publications was also deliberated upon with suggestions such as:
 - Aiming for more research publications in Scopus-Indexed Journals
 - Encourage students to publish papers
 - The JMC Review should be more popularized
7. The practice of conducting regular audits to ensure quality was showcased.
8. It was suggested by Ms. Garg to organize more workshops and seminars for students on 'CV Writing' and 'How to Face Interviews'. She shared her feedback on a recent placement drive

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conducted by Delhi University at which she felt that students' communication skills were lacking. She mentioned that students are discouraged to do internships because of attendance and various other factors.

9. In order to provide work experience to students, it was suggested that they should be encouraged to do online internships and one day in a week should be dedicated for onsite internships.
10. Dr. Sebastian also emphasized upon the importance of skill development and suggested that students should be trained in doing daily tasks professionally.
11. Prof. Bhardwaj suggested ways for improvement upon publications.
12. Prof. Awungshi proposed the inclusion of people having good knowledge about Government schemes in the IQAC for the benefit of the college.
13. Dr. Shirley Joseph concluded the meeting by summing up all the points discussed and thanked everyone for joining the meeting.

Prof. Sandra Joseph
Principal

Dr. Sona V. Andrew
IQAC Coordinator

Mr. Abhinav Srivastava
Administrative Officer

Prof. Alka Marwaha
Member, IQAC

Dr. Shirley Joseph
Member, IQAC

Dr. Susan George
Member, IQAC

Dr. Mahima Varma
Member, IQAC

Sr. (Dr.) Marina John
Chairperson Representative